

## **BRADFORD ON AVON COMMUNITY AREA TRANSPORT GROUP (CATG)**

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**NOTES OF THE BRADFORD ON AVON COMMUNITY AREA TRANSPORT  
GROUP (CATG) MEETING HELD ON 13 NOVEMBER 2017 AT THE LACOCK  
ROOM - COUNTY HALL, TROWBRIDGE BA14 8JN.**

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### **6 Note Tracker**

If you have any questions about the attached Note Tracker please contact:

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Minute Item 6

	Item	Update	Actions and recommendations	Who
	<b>Date of meeting: 13<sup>th</sup> November 2017</b>			
<b>1.</b>	<b>Attendees and apologies</b>			
	Present:	Councillor Sarah Gibson, Councillor Johnny Kidney, Councillor Trevor Carbin, Dave Thomas, Andy Cadwallader, Peter Dunford, all Wiltshire Council; Mike Roberts, Bradford on Avon Town Council; Brian Marlow, Monkton Farleigh PC; Ruth Fulton, Limpley Stoke PC; John Barnes, Winsley PC; Trevor Bedeman, White Stripe; Chris Dale, Chris Wraight, Rod, all Whitehill residents; Peter Burke, Woolley Green resident		
	Apologies:	Councillor Jim Lynch		
<b>2.</b>	<b>Notes of last meeting</b>			
		The minutes of the previous meeting held were circulated.	Minutes Agreed.	
<b>3.</b>	<b>Financial Position</b>			
		See Finance sheet. Remaining budget standing at £10,871 Note: All projects will need to be funded 50% by parish and town councils for 2017/18.	Following decisions made at this meeting the remaining budget for 2017/18 stands at £ 6,990	

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4.	<b>Top 5 Priority Schemes</b>			
a)	Winsley Road at Wine Street, Bradford on Avon	Detail design underway. Additional warning signs added to scheme Estimated cost £4026 with BoA Contribution of 50% of final figure.		DT
b)	4696 Winsley Bypass speeding concerns	Councillor Kidney to discuss speed limits with Cabinet Member for Highways – ongoing.  Bus stop cage markings at bus stop by Rugby Club. Additional issue raised of passengers alighting onto grass verge discussed.  Dane Rise footway – Works ordered. 100% funded by PC. Construction stopped due to unmapped gas supply pipe.  Dane Rise-Hartley Farm junction – proposals and cost estimate with PC for consideration. Estimated cost £2,236	Hardstanding area could be provided in verge. Cost estimate is £860. PC to consider  Wales & West due on site 23 <sup>rd</sup> Nov. Ringway to complete works afterwards  Revised proposals to include Tynning Road to be drawn up.	JK
c)	4528 Winsley Hill. At Canal Bridge	Request for pedestrian route over bridge and measures to reduce vehicle speeds. Topographical survey now received.	Undertake preliminary design and cost estimate	DT
d)	4959 Whitehill, Bradford on Avon	Request for additional measures to prevent unauthorized access. Residents have put forward some ideas for consideration.	Site meeting to be arranged. Invite <a href="mailto:cdwraight@yahoo.co.uk">cdwraight@yahoo.co.uk</a>	DT/ MR/ SG plus 2 residents

BRADFORD ON AVON COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

e)	Station approach – Bradford on Avon	Site meeting undertaken. Agreed that Topo survey is required. Quote is £1350 + VAT. Costs to be shared 50/50.	Agreed, topo survey to be ordered.	DT
<b>5.</b>	<b>Other Priority schemes for delivery</b>			
a)	Turleigh Hill / Belcombe (Not recorded on issues system)	Enhancement to the existing 30mph speed limit terminal point at the Belcombe end. Site visit undertaken. Preliminary design and cost estimate to be prepared.	Awaiting quote from specialist surfacing company.	DT
b)	Bradford on Avon, Poulton Drop kerbs and footway	Site meeting undertaken Design and cost estimate to be prepared	Agreed to use Revenue footway funds. Scheme passed to Atkins surfacing team for delivery.	DT
c)	South Wraxall village gates	Preliminary cost estimate provided. £2,303 for two gates.	Scheme approved for delivery subject to Parish Council confirmation of funding.	PC
d)	Staverton	Request from Trevor Carbin for 20mph roundels at Staverton Marina. £300 for two roundels	Request agreed. To be added to Ad hoc list.	DT
e)	Not recorded on issues system Monkton Farleigh	Request for children warning signs near Broadstones and Farleigh Rise.	Broadstones - Consideration to be given to moving existing warning sign.  Farleigh Rise – Review of signs requested.	DT

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6.	Other Requests / Issues			
a)	5034 Churches, Bradford on Avon	Request for speed bumps TC have written to the school, no response to date.	TC to request metrocounts	TC
b)	St Laurence Road, Bradford on Avon	Damage to roundabout by Town bus and refuse lorries Cost estimates for repair provided previously. WC have looked at the proposal but do not have the money to cover the cost, TC to discuss and advise.	On hold	
c)	5188 Avonfield Holt	Parking causing problems for emergency vehicles. Suggestion of Double yellow lines to be considered by the PC	On hold	
d)	White Hill Bollards	TC would like to use planters rather than bollards.	TC to provide details to AC.	MR
e)	Improved access from bus stop to Grove Leaze	Option to locate new request stop.	SG to speak to Simon White in Passenger Transport Team	SG
f)	5123, 5122, 5048 Leigh Road West	Request for a new footway. Footway not possible due to narrow verge. Alternative route through adjacent land identified. Old gate noted in hedge row.	Mike Roberts to investigate further	MR
g)	Staverton	Request from Trevor Carbin for site visit over concerns of speeding on New Terrace, Staverton	DT requested details of suggestions made by residents. PC to provide.	SPC

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h)	5771 Elm Cross Vineyard	Request for lower speed limit. Not yet referred to Town Council	TC to request metrocount	MR
i)	5724 Avonpark	Request for bus shelters	Parish Council to discuss further with Avonpark	WPC
j)	Not recorded on issues system Monkton Farleigh	Problems with HGV's turning in Farleigh Rise. Document storage facility at Restore has the same post code	PC to contact business to discuss further.	MFPC
Page 7.	<b>Other items</b>			
a)	Bradford on Avon 20mph speed limit	Works complete. Monitored after implementation by repeating the Metro Counts at the same points to be arranged.	Concern about repeater sign in Church Acre raised by local resident. Mike Roberts agreed to investigate further. New sign needed on Culver Road	DT/ MR
e)	Newtown / Mason's Lane junction, Bradford on Avon	Revised road markings to narrow junction bellmouth included in major maintenance resurfacing scheme.	Timeline now unknown due to conflicting Virgin Media works	MR
a)	Waiting Restrictions	Implementation substantially complete.	MR advised further requests are being received and are being logged ready for next review due in the next 3 years.	MR
b)	Freight Management	B3105	Results due end of November.	SD

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8.	<p><b>Any Other Business:</b></p> <p>Woolley Green</p> <p>Pavements</p> <p>Railway Station car park</p>	<p>Cabinet Member report now approved.</p> <p>See 5b) above re. Poulton footway. Issues re. virtual pavements in Limpley Stoke</p> <p>Town council want to review parking layout to increase number of spaces.</p> <p><b>Other matters for future discussion</b> Parking restrictions to Upper Church St BoA and repair of the adopted part of the lane beside the Saxon Church</p> <p>Parking restrictions on Southville Rd BoA as parking is preventing the bus circulating here.</p> <p>Signing of Baileys Barn (Canal and Rivers Trust) Car Park for long stay car and coach parking for visitors</p>	<p>Peter Burke thanked all for the proposed safety improvements and speed limit reduction.</p> <p>Agreed use of footway funds for Poulton in 2017/18. Consider any underspends at year end for Limpley Stoke</p> <p>Layout plan requested from Parking Services team</p>	
9.	<p><b>Date of Next Meeting: Monday 19 February 2018, County Hall at 4pm</b></p>			

BRADFORD ON AVON COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG  
**Bradford on Avon Community Area Transport Group**

**Highways Officer – David Thomas**

**1. Environmental & Community Implications**

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

**2. Financial Implications**

2.1. All decisions must fall within the Highways funding allocated to Bradford on Avon Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Bradford on Avon Area Board will have a remaining Highways funding balance of £

**3. Legal Implications**

3.1. There are no specific legal implications related to this report.

**4. HR Implications**

4.1. There are no specific HR implications related to this report.

**5. Equality and Inclusion Implications**

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

**6. Safeguarding implications**



**Bradford CATG**

FINANCIAL SUMMARY

**BUDGET 2017-18**

**£10,062.00** CATG ALLOCATION 2017-18

**£10,093.85** 2016-17 Underspend

**Contributions**

- 1098 Monkton Farleigh PC for 20mph speed limit (25%) (Invoice sent)
- 1548 Limpley Stoke PC for 20mph speed limit (50%) (invoice sent)
- 284 Holt PC for drop kerb (50%) (invoice sent)
- 2664 Winsley Dane Rise footway and drop kerbs (100% PC funded)
- 2625 Wiltshire Council funded Winsley bypass
- 748 Staverton PC for Marsh Road drop kerbs 50% (Invoice not yet sent)
- 825 Winsley PC for topo survey at Winsley Hill Canal Bridge
- 1390 Winsley Tynning Road bus stop improvements (100% PC funded)
- 2013 B on A TC for Winsley road / Wine street build out
- 675 Bradford on Avon Station approach topo survey
- 1151 Upper South Wraxall village gates
- 150 Staverton Marina carriageway roundels
- 1118 Winsley PC for Dane Rise Hartley Farm ladder markings
- 430 Winsley PC for rugby club hardstanding

total available

**£36,874.85**

**2016-17 commitments**

- Monkton Farleigh 20mph speed limit option 1
- Limpley Stoke 20mph speed limit

4390 Actual  
3095 Actual

**2017-18 schemes**

- Holt The Elms drop kerbs
- Limpley Stoke contribution to handrail
- Winsley Dane Rise footway and drop kerbs (100% PC funded)
- Winsley bypass Ashley Lane and roundabout road markings & signs (NPIF funded)
- Bradford on Avon Newtown / Masons Lane Advisory HGV signs
- Staverton Drop kerbs Marsh Road
- Winsley Hill at Canal Bridge traffic calming measures
- Winsley Tynning Road bus stop improvements (100% PC funded)
- Bradford on Avon Winsley Road / Wine street build out
- Bradford on Avon Station approach topo survey
- South Wraxall village gates
- Belcombe - Enhancement to speed limit terminal
- Staverton Marina carriageway roundels
- Winsley Dane Rise Hartley Farm ladder markings
- Winsley rugby club hardstanding

567 Actual  
500 Actual  
2664 Estimate  
2625 Actual  
434 Actual  
1495 Actual  
1650 Topo survey  
1390 Actual  
4026 Estimate  
1350 Estimate  
2303 Estimate awaiting PC confirmation to proceed  
0  
300 Estimate  
£2,236 Estimate awaiting PC confirmation to proceed  
860 Estimate awaiting PC confirmation to proceed

Total 2017-18 **£29,885.00**

Remaining Budget 2017-18 **£6,989.85**

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